

MEN'S GOLF CLUB OF LINCOLN HILLS
POSITION DESCRIPTION
HANDICAP CHAIRMAN

The Handicap Chairman is responsible for administering the procedures as set forth in a document separate and apart from the Club By Laws with respect to maintaining a handicap index for Tournaments and Men's Day Play for Members of the Men's Golf Club of Lincoln Hills.

POSITION DUTIES

1. Review MGCLH membership and handicaps on line.
2. Obtain handicap certification from NCGA via seminar or online.
3. Require the posting of all scores made at home or away.
4. Review Tournament scores.
5. Rectify incorrect or omitted scores.
6. Send an email to the affected members showing the correction, with copy to the Club President.
7. Require the use of USGA procedure to adjust hole score before posting.
8. Promote and insist that the principles of the rules of golf be followed.
9. Utilize the current course rating and slope rating issued by USGA.
10. Reduce or increase the handicap of any player whose handicap does not reflect the players demonstrated ability with the agreement of the Board.
11. Must be able to competently investigate members not following NCGA posting guidelines.
12. Should display the ability to handle conflict situations with players accused of or found to be in non-compliance with posting guidelines.
13. Needs to understand that Men's Club Members will bring up and drop names of potential handicap violators, needs to assure member(s) that information given will be looked into, but due to member confidentiality, findings will not be shared with them on person(s) in question.