

MEN'S GOLF CLUB OF LINCOLN HILLS  
POSITION DESCRIPTION  
VICE PRESIDENT

The Vice president position is a member of the Board of Directors and is one of the four officers that are appointed to the Board after being elected by the general membership for a two year period.

Position Duties:

1. The Vice President shall assist the President in the administration of the Club. In case of absence or disability of the President, the Vice President shall take his place and perform his duties.
2. The Vice President shall automatically fill any mid-term vacancy in the office of the President. A mid-term vacancy of other Board positions shall be immediately be filled by an appointment by the President, subject to the approval of the majority of the Board.
3. In case of the absence of both the President and the Vice President at a meeting, the Treasurer shall preside over such meeting, and if all three are absent, the meeting shall be deferred to the next month or in the case of the permanent absence of two Board members, a special meeting of the membership shall be convened to elect a new Board.